

# St. Susanna School Commission Meeting

Sept. 13, 2007

7PM

**President:** Mare Rosner

**Note taker:** Julie Hall

Members: Mary Ann Rosner, Julie Hall, Kathy Authenreith, Mark Peters, Fr. Kevin, Tony Bushman, Tina Davis, Joe Mulholland, Rich Sinks, Kristy Keith, Ellice Bedel, Joe Sandifer

**Attendees:** Excused: Kathy Crouse

Guests: Renee Faulkner, Al Czyzewski, Susan Emmick

**Agenda item:** DayCare Staffing

**Presenter:** Renee Faulkner

**Discussion:** Renee discussed need to retain employees for the Day Care program citing the salary as the cause for continued high staff turnover. She researched the area Day Care programs and the need to increase is apparent. Commission acknowledged the issue and the finance committee will be reviewing the budget and will make a recommendation/decision at the October Commission meeting.

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**Agenda item:** PTP Report

**Presenter:** Kristy Keith

Report of PTP activities and plans for current events in Fall, 2007.

Discussion around dress code and need to address parent concerns discussed at length. Communication to be sent to school families to allow them an opportunity to choose to discuss further or revising. Tina Davis and PTP will manage this communication and report back to the commission.

**Discussion:**

Request made from PTP to be mindful of information sharing and the privacy issues in school of both the parents and children. Any written documentation should be secured and protected. Some Parents concerned about their ability to complete the Stewardship hours per the new stewardship guidelines. Activities and events should be available for that to be met. Feedback and recommendations solicited and will be shared at the Oct. meeting.

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**Agenda item:** Youth Ministry and DRE Report

**Presenter:** Ellice Bedel

**Discussion:** DRE not present-no report. Ellice discussed planned events for the Youth Ministry including and upcoming Feeding the Homeless program. Other anticipated events planned this fall. St. Susanna Confirmation is scheduled for February 26, 2008

**Agenda item:** Principals Report

**Presenter:** Tina Davis

**Discussion:** Shoes and Tights guidelines in the Parent Handbook approved.

ANY class or school wide communications to be sent home during school hours will now need to be approved by the school administration. If a communication is to sent home with the children during school ours it will follow this process. The original needs to be submitted, reviewed and initialed and then copies may be made. This DOES NOT include club information (to be distributed during those meetings ei. Scouts, sports, etc. ) or teacher information (to be sent at the teachers discretion).

Current regulation from the OCE distributed to commission for informational purposes. No action. Commission approved a new combined Accelerated Reading and Math program to replace the current Accelerated Reading program at half the cost. Currently, we spend @\$3200.00 for the single reading program and the combined should be about half of that.

**Agenda item: Parish Council** **Presenter: Mary Ann Rosner**

**Discussion:** Faith Formation having increased participation and membership. Parish Life celebrating with a Parish Picnic following the 11:30 mass this week (September 16, 2007)  
Events for the fall reviewed.

**Agenda item: Pastor Comments** **Presenter: Fr. Kevin**

**Discussion:** Fr. Kevin discussed the building campaign update and status. Because the former architect has relocated, a new Architect is reviewing the plans and will hopefully be able to be ready to order supplies by the end of the month. The timeline has not been changed until the approval is complete and orders placed.

Teaching masses will take place for the children in Oct. and also at the 11:30 Mass on 10/14/07.

At the Sept 30 weekend masses, the confirmation class participants will receive their acknowledgement for preparation for Confirmation.

**Agenda item: Walk Ins** **Presenter: MaryAnn Rosner**

**Discussion:** Tony Bushman presented information on a tuition free program at St. Francis Catholic schools. He requested that the Commission review and come with questions at the next meeting. He also is researching and visiting other schools that participate in this type funding program.  
Rich Sinks asked members to resubmit their goals for St. Susanna for the year. He is willing to take collected feedback from this meeting to categorize and create top goals.

**NEXT MEETING:**  
**October 11, 2007**  
**Location TBD**  
**7:00 PM**