

St. Susanna School Commission

MINUTES

AUGUST 16, 2007

7 PM

ROOM 25 (7TH GRADE CLASSROOM)

TYPE OF MEETING	Regularly scheduled meeting
FACILITATOR	Mary Ann Rosner
NOTE TAKER	Kathy Authenreith
ATTENDEES	Kristy Keith, Tina Davis, Mary Ann Rosner, Rich Sinks, Kathy Crouse, Father Kevin, Al Czyzewski, Joe Mulholland, Kathy Authenreith, Kathy Rosich, Ellice Bedel, Joe Sandifer

Opening prayer was recited. No minutes from last meeting to approve.

DRE

KATHY CROUSE, KATHY ROSICH, ELLICE BEDEL

DISCUSSION	Religious Ed will begin this weekend. There are 319 children currently enrolled. This number is expected to increase as class begins. Gina Donahue is the office manager and Julie Gosslin is in charge of special projects. Kathy Rosich is the middle school youth minister and Ellice Bedel is the high school youth minister. Plans being made for these programs include service projects, guest speakers, drop-in youth group, Confirmation retreat and a Bible study group.
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PTP

KRISTY KEITH

DISCUSSION	Summer projects for PTP were playground drainage and mulch, sweatshirt and t-shirt sales, classroom furniture and accessories, start-up funds for teachers, Indianapolis Indians game (August 26 th), and ZooBook fundraiser. It is hoped each child will sell three books. Kick-off is August 31 st , ending September 14 th .
Other upcoming events: Donuts with Dad on September 5 th , Preschool bake sale on September 14 th , Scholastic Book Fair October 6-12 th , Friends and Family Day October 11 th .	

OLD BUSINESS

NONE

NEW BUSINESS

STEWARDSHIP HOURS, BACKGROUND CHECKS, GOALS FOR THE YEAR

DISCUSSION	Parish Council in conjunction with School Commission has decided that 20 hours of stewardship will be required to be completed by December 31 st in order to continue to receive the stewardship tuition rate for the remainder of the school year. June 1 st to May 31 st is stewardship year. A stewardship opportunity board will be posted. Background checks will be completed on everyone yearly. Anyone with access to children must submit a form. The form will be posted to the website to increase accessibility.
School Commission members were asked to think about the top three most important things this school needs to do this year and bring these items to the next meeting for discussion.	
ADMINISTRATOR: Enrollment continues to fluctuate, even in this first week of school, between 335 and 350 students. The new main entrance to the school is going well. Drop-off and pick-up issues are still being worked out. It appears we have 20-40 more cars than last year at this point. There will be two middle school dances. The new staff members are acclimating well. A new SmartBoard was demonstrated. Concerns were raised about securing these to prevent damage. This will be investigated. We hope to acquire more boards as soon possible.	
PARISH COUNCIL UPDATE	The Festival netted about \$10,000 this year – great job! The church expansion is hoped to be approved August 29 th and steel to be ordered before Labor Day, with construction to hopefully be done before Christmas.
FINANCE COMMITTEE	Any single expenditure over \$5,000 must be run by the finance committee. Changes are being made to hopefully be able to determine tuition rates earlier.
PASTOR COMMENTS	To improve communications, a question box will be installed. A Communication committee is also being formed as a subcommittee of stewardship. Anyone interested in serving on this should contact Raymond Nahlen or Joe Sandifer. One additional school commission member is needed, and selection will take place TBD.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
SmartBoard security Background check form on website	Kathy Authenreith Tina Davis	Next meeting August 23 rd

SPECIAL NOTES	Next meeting is Thursday, September 13 th , Religion Resource Room.
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